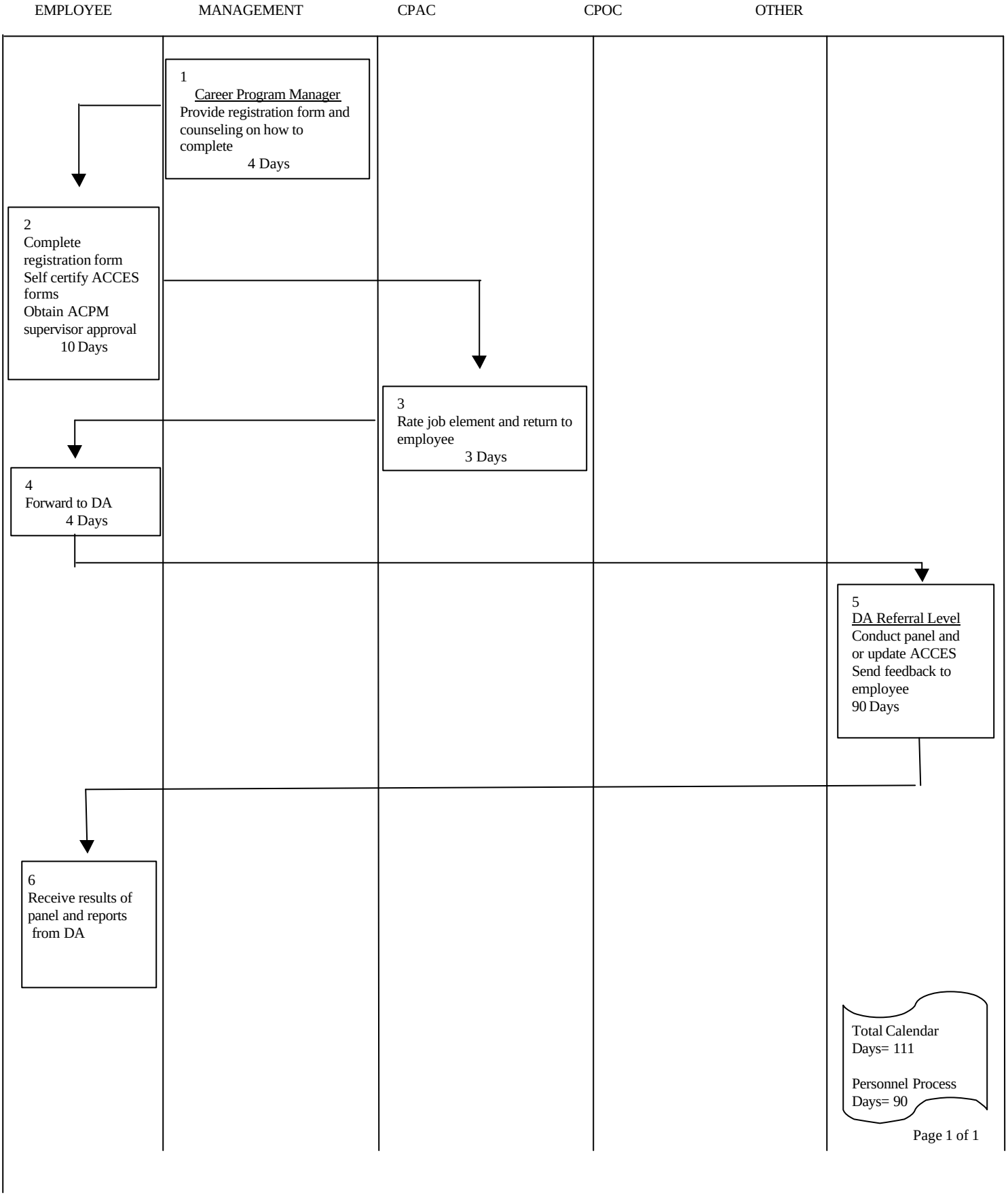
EMPLOYEE
MANAGEMENT
CPAC
CPOC
OTHER
1
Career Program Manager
Provide registration form and counseling on how to complete
4 Days
2
Complete registration form
Self certify ACCES forms
Obtain ACPM supervisor approval
10 Days
3
Rate job element and return to employee
3 Days
4
Forward to DA
4 Days
5
DA Referral Level
Conduct panel and or update ACCES
Send feedback to employee
90 Days
6
Receive results of panel and reports from DA
Total Calendar Days= 111
Personnel Process Days= 90